

Selection of COA Meeting Dates for 2016 August, 2015

Overview of this Report

Last year the COA chose meeting dates through the fall of 2015. Staff has prepared a proposed calendar of COA meetings for the 2016 calendar year with a few options to discuss. Last year members of the COA agreed that the preferred days to meet are Thursday and Friday. Staff proposes to continue this approach into 2016, whenever possible.

Staff Recommendation

That the COA takes action to adopt a meeting schedule for the 2016 year.

Background

Consideration has been given to state, federal and religious holidays. In order to provide sufficient parking in the Commission lot, consideration was also given to the dates the Committee of Credentials meets, when possible. Generally the Committee of Credentials meets the third week of the month. There may be some unavoidable instances in which the COA and COC will be meeting the same week.

Committee of Credentials Meetings

2015	
January	21-23
February	17-19
March	16-18
April	20-22
May	18-20
June	22-24
July	20-22
August	24-26
September	21-23
October	19-21
November	16-18
December	14-16

Commission Meeting Schedule

2016
February 11-12
April 14-15
June 16-17
September 8-9
October 27-28
December 8-9

In addition, the proposed schedule has been designed to avoid conflicts with the

following annual educational conferences:

Conference	2016
California Council of Teacher Education (CCTE)	March 31-April 2
American Educational Research Association (AERA)	April 8-12
Council for the Accreditation of Educator Preparation (CAEP)	March 23-26
National Association of State Directors of Teacher Education and Certification (NASDTEC)	June 5-7, 2016
NCPEA Annual Conference	August 5-8
CAPEA	Typically the first Friday and Saturday in October
Credential Counselors and Analysts of California (CCAC)	Generally held in mid-October
California Council of Teacher Education (CCTE)	October 20-22

The Commission sets its calendar on a calendar year basis while historically the COA has set its calendar on a fiscal/school year basis. For the past two years the COA acted on dates through the end of the 2014 year, bringing the COA schedule setting in line with the Commission. Provided below are the *adopted* COA meeting dates for Fall 2015 and the *proposed* meeting dates for 2016.

Proposed 2016 Meeting Dates

Meeting Month	Proposed COA Meeting Dates	Day of the Week
<i>August 2015*</i> <i>Teleconference</i>	<i>Adopted: August 14, 2015</i>	<i>Friday</i>
<i>October 2015*</i>	<i>Adopted: October 1-2, 2015</i>	<i>Thursday – Friday</i>
January 2016	January 28, 2016	Thursday
March 2016	March 10-11, 2016	Thursday-Friday
April 2016	April 28-29, 2016	Thursday-Friday
June 2016	Option 1: May 25-26 Option 2: June 9-10 Option 3: June 23-24, 2016	Wednesday-Thursday Thursday-Friday Thursday-Friday
August 2016	Teleconference if needed	
November 2016	Option 1: November 9, 2016 Option 2: November 17, 2016	Wednesday Thursday

Staff proposes that the COA discuss the dates, tentatively agree on the proposed dates, and take action on these dates.